

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB03-17

Date: August 19, 2003  
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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: JTA SYSTEM VERSION 4.27 REVISION

The purpose of this information bulletin is to inform you of an additional change to the Job Training Automation (JTA) system, Version 4.27, that was announced in Information Bulletin [WIAB03-13](#), dated August 13, 2003.

Information Bulletin WIAB02-74, dated April 3, 2003, Log #5726, included a revision to the JTA system to no longer check the Individual Participant Data follow-up table for follow-up results "08" and "09" when calculating performance. This revision, made in order to align with federal reporting requirements, meant that participants that were noted on the follow-up form as deceased, being institutionalized, or as having a health/medical condition would be included in the performance outcomes. The State has made the determination that it is unreasonable to expect these exited participants to be included in the performance outcome calculations. Therefore, we are reversing this change. If a participant is reported at exit or during the follow-up period as deceased, institutionalized, or as having a health/medical condition that prevents the individual from participating in services (as defined in Training and Employment Guidance Letter 7-99, dated March 3, 2000), they will be excluded from Workforce Investment Act performance outcome calculations. These determinations should be clearly documented and may be subject to data validation.

Any questions regarding the JTA system can be addressed to the JTA Help Desk at (916) 653-0202. Any other participant reporting or performance calculation questions can be addressed to Damien Ladd, Performance Management Unit, at (916) 654-5181 or [dladd@edd.ca.gov](mailto:dladd@edd.ca.gov).

/S/ BOB HERMSMEIER  
Chief  
Workforce Investment Division